

GOVERNOR APPOINTMENTS PANEL

Friday, 20th November, 2015

2.00 pm

Wantsum Room, Sessions House, County Hall,
Maidstone





AGENDA

GOVERNOR APPOINTMENTS PANEL

Friday, 20th November, 2015, at 2.00 pm
Wantsum Room, Sessions House, County
Hall, Maidstone

Ask for: **Andrew Tait**
Telephone **03000 416749**

Tea/coffee will be available before the meeting

Membership (7)

- Conservative (4): Mr D L Brazier (Chairman), Miss S J Carey, Mrs V J Dagger and Mr R J Parry
- UKIP (1): Mr N J Bond
- Labour (1): Ms A Harrison
- Liberal Democrat (1): Mr D S Daley

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A. PANEL BUSINESS

- A1 Substitutes
- A2 Minutes (Pages 5 - 10)
Panel: 26 June 2015
Removal Request Panel: 24 July 2015
- A3 Declarations of Interests by Members in items on the Agenda for this meeting.
- A4 Dates of meetings in 2016
Friday, 5 February 2016
Friday, 29 April 2016
Friday, 24 June 2016
Friday, 14 October 2016
Friday, 18 November 2016

All meetings to begin at 2.00 pm.

B. APPOINTMENT OF LEA SCHOOL GOVERNORS

- B1 Authority Governors for Primary, Secondary and Special Schools in Kent (Pages 11 - 20)
- B2 Other items which the Chairman decides are Urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
03000 416647

Thursday, 12 November 2015

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

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KENT COUNTY COUNCIL

GOVERNOR APPOINTMENTS PANEL

MINUTES of a meeting of the Governor Appointments Panel held in the Wantsum Room, Sessions House, County Hall, Maidstone on Friday, 26 June 2015.

PRESENT: Miss S J Carey, Mrs V J Dagger, Mr D S Daley, Ms A Harrison, Mr R J Parry and Mrs Z Wiltshire (Substitute for Mr N J Bond)

OFFICERS: Mr L Round (Governor Support Officer), Mr S Patel (Senior Solicitor) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS**4. Membership**
(Item A1)

The Committee noted the appointment of Mr N J Bond in place of Mrs Z Wiltshire.

5. Minutes - 6 February 2015
(Item A4)

RESOLVED that the Minutes of the meeting held on 6 February 2015 are correctly recorded and that they be signed by the Chairman.

6. Authority Governors for Primary, Secondary and Special Schools in Kent
(Item B1)

(1) The Panel noted that the accompanying paperwork for Ms Georgina Glover's re-nomination to the Governing Body of the Federation of Chislet CEP and Hoath Primary Schools had not yet been received. It was therefore agreed that this nomination would be made by the Corporate Director of Education and Young People's Services in consultation with the Chairman.

(2) The Governor Support Officer informed the Panel of a late nomination for Mr John Holdley to the Governing Body of Sutton Valence School. The Panel agreed to consider this nomination and then made the appointment as the School had urgent need of the expertise that Mr Holdley could bring to its Governing Body.

(3) The Panel re-nomination of Mr S Grice to the governing body of Halstead Community Primary School was made conditional upon confirmation of a satisfactory attendance record.

(4) The Panel agreed to the nomination of Mr Robert Eden to the temporary Governing Body of Merston Infant and Junior Schools.

(5) The Governor Support Officer informed the Panel that Mr K O'Connell had withdrawn his application to be re-nominated to the Governing Body of Willesborough Infant School.

(6) The Panel nominated Ms M Cartwright to the Governing Body of the Federation of Kings Farm and Ifield Primary Schools and noted that the term of office would not start until 1 September 2015.

(7) The Panel nominated Mrs D Brazier to the Governing Body Hartlip Endowed CE Primary School subject to the Governor Support Officer establishing that no conflict will arise due to her position at Hartlip Pre-School.

(8) The Panel noted the circumstances surrounding the possible re-nomination of Mrs L Sharpe to the Governing Body of St Peter's CE Primary School, Aylesford.

(9) RESOLVED that the appointments of Authority Governors to Primary, Secondary, Special Schools, Pupil referral Units, the Pool of Additional Governors and nominations to non-Authority Academies be agreed as set out in the Appendix to these Minutes.

7. Arrangements for consideration of a request to remove an Authority Governor
(Item B2)

(1) The Panel received a report on a request to remove an Authority Governor. It nominated three of its Members to serve on the Removal Request Panel (RRP) and noted that the first task of the RRP would be to consider whether it needed further information in order to carry out its function.

(2) RESOLVED that a Removal Request Panel be established to consider the request for the removal of an Authority Governor and that its membership be:

Mr D L Brazier (Chairman);
Miss S J Carey;
Ms A Harrison.

APPENDIX
(Paragraph 6 of the Minutes refers)

1. ASHFORD

School

Brabourne CE Primary School
Tenterden St Michael's CE Primary School

Appointee

Mr M Taylor
Mr P Chapman

2. CANTERBURY

School

Community College Whitstable
Federation of Chislet CEP and Hoath Primary Schools
Orchard School
Wickhambreaux CEP School

Appointee

Rev. S Tillotson
Ms G Glover
Ms L McCann
Ms A Gordon (*see Minute para (1)*)

3. DARTFORD

School

Appointee

4. DOVER

School

Aycliffe Community Primary School
Federation of The Downs and Northbourne CEP Schools
Guston CE Primary School

Appointee

Ms K Hester
Mr G Smith
Ms V Clough

5. GRAVESHAM

School

Cobham Primary School
Federation of Kings Farm and Ifield Primary Schools

Appointee

Ms J Wilder
Ms M Cartwright (*see Minute para (6)*)

6. MAIDSTONE

School

Sutton Valence Primary School

Mr J Holdley (*see Minute para (2)*)

7. SEVENOAKS

School

Churchill CE Primary School
Downsview Community Primary School
Halstead Community Primary School
St Paul's CE Primary School, Swanley
Sundridge and Brasted CEP School

Appointee

Mrs B Humphrey
Mrs M Moyle
Mr S Grice (*see Minute para (3)*)
Mrs K Frame
Mr P Jack

8. SHEPWAY

School

Elham CE Primary School

Appointee

Mr H Carson

9. SWALE

School

Hartlip Endowed CE Primary School

Merston Infant and Junior School (temporary)

Appointee

Ms D Brazier (*see Minute para (7)*)

Mr R Eden (*see Minute para (4)*)

10. THANET

School

Garlinge Primary School and Nursery

Appointee

Mr W Herbert

11. TONBRIDGE AND MALLING

School

The Discovery School

Appointee

Ms A Gouldthorpe

12. TUNBRIDGE WELLS

School

Appointee

- 13. PUPIL REFERRAL UNITS**
- 14. PROPOSED FEDERATIONS**
- 15. POOL OF ADDITIONAL GOVERNORS**
- 16. NOMINATIONS TO ACADEMIES**

GOVERNOR APPOINTMENTS PANEL – REMOVAL REQUEST PANEL

MINUTES of a meeting of the Governor Appointments Panel – Removal Request Panel held in the Swale 2, Sessions House, County Hall, Maidstone on Friday, 24 July 2015.

PRESENT: Mr D L Brazier (Chairman), Miss S J Carey and Ms A Harrison

OFFICERS: Mr S Patel (Senior Solicitor), Mr L Round (Governor Support Officer) and Mr A Tait (Democratic Services Officer)

EXEMPT ITEMS (Open Access to Minutes)

(Members resolved under Section 100A of the Local Government Act 1972 that the public be excluded from the meeting for the following business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 1 and 5 of Part 1 of Schedule 12A of the Act.)

1. Request for the removal of a Local Authority Governor

(Item B1)

(1) The Panel considered a request from St Peter's CEP School for the removal of a Local Authority Governor.

(2) The Panel firstly considered whether the allegations made by the School against the Governor were true. These were:-

(a) that she had sent a private and confidential document to all members of staff before forwarding it on to the Governing Body;

(b) that she had been in regular contact with the suspended member of staff (the Head Teacher) after all the governors had been told by the Local Authority that they needed to remain untainted and should not have any contact with the member of staff;

(c) that she assisted the suspended member of staff to breach the grounds of his suspension;

(d) matters arising since the suspension of the member of staff; and

(e) that she had brought the Governing Body of St Peter's School into disrepute.

(3) The Panel considered that, on the balance of probabilities, there was sufficient evidence to enable it to conclude that allegations (a) and (b) were substantiated. The Panel did not feel it had sufficient information to come to a definitive conclusion on allegations (c), (d) and (e).

(4) The Panel moved on to consider whether the Governor had breached the School's Code of Practice by carrying out the actions set out in (a) and (b) above. It was the Panel's view that she had breached four of its provisions. These were:-

6) *We understand that we have no legal authority to act individually, make statements or express opinions on behalf of the governing body except when the governing body has given delegated authority to do so.*

10) *We will express our views openly within meetings but accept collective responsibility for all decisions.*

16) *We will respect complete confidentiality of those items of business which the governing body decides from time to time should remain confidential, especially in relation to matters concerning individual staff or pupils;*

17) *We respect the discussions on which the decisions are based will be regarded as confidential although decisions reached at governors' meetings will normally be made public through minutes or otherwise.*

(5) The final stage of the Panel's deliberations was to consider whether these breaches of the Code justified the Governor's removal. It was the Panel's view that it had the responsibility to ensure that those people who were appointed as its representatives on Governing Bodies should follow their School's Code of Practice in full. It understood that the Governor considered that she had cause to breach the Code and that she was adamant that she and the member of staff had not discussed anything of relevance to his case. The Panel considered these points to be immaterial, particularly as the Code was specific about the need for collective responsibility in the event of open disagreement within the governing body and that it did not give delegated authority to any of its members to act individually.

(6) The Panel also considered the Governor's concerns about her suspension and asked itself whether this might constitute a mitigating factor. It took note of the letter from the DfE to the Governing Body of 16 May 2014 in which it stated that no breach of the statutory regulations had been identified.

(7) RESOLVED that the request by St Peter's CE Primary School for the removal of a Local Authority Governor be agreed subject to her right of appeal against the decision.

By: Corporate Director Education, Learning and Skills
To: Governor Appointments Panel – 20 November 2015
Subject: AUTHORITY GOVERNORS FOR PRIMARY, SECONDARY
AND SPECIAL SCHOOLS IN KENT
Classification: Unrestricted
File Ref: ST/11/15

Summary: To consider nominations for appointments to school governing bodies.

FOR DECISION

The following schedule shows for each school the names of persons nominated for the vacancy and the sponsor submitting the nominations.

Recommendations

Members are asked TO MAKE appointments for Authority governors in primary, secondary and special schools in this schedule.

Sue Tunnicliffe
Leadership And Governance Senior Improvement Advisor

Background Documents
GAP Report
Issues Paper

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Page No. Summary Papers	District	School Name Name of Nominee(s)	Comments	Guideline
	Dover	St Mary's SE Primary School Mr Colin Holtby Smith	Mr Holtby-Smith is the brother in law to Mrs D Berbiers Year 6 teacher	

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Gravesham

Governing Body	Governor Name			End of term of office	New/Re-nomination	Nominating Body	Attendance	Issues
Shears Green Infant School	Mrs	Amanda	Savill	3.12.15	Renomination	Governing Body	91%	
Lawn Primary School								
Northfleet Nursery School								
Northfleet Technology College								

Maidstone

Governing Body	Governor Name			End of term of office	New/Re-nomination	Nominating Body	Attendance	Issues
Yalding	Mr	Steve	Wardlow					Nominated 28.9.15 following consultation with the Chairman.
ACA Maidstone St John's CE Primary School								
ACA The Maplesden Noakes School								
Bredhurst CE Primary School								
FED The St Michael's Church of England Schools' Federation								
Greenfields Community Primary School								
Harrietsham CEP School								
Hunton CEP School								
Lenham Primary School								
Palace Wood Primary School								
Sandling Primary School								

Sevenoaks

Governing Body	Governor Name			End of term of office	New/Re-nomination	Nominating Body	Attendance	Issues
Anthony Roper Primary School	Mrs	Elizabeth	Whewell	1.12.15	Renomination Wishes unknown – no forms and no contact received	Governing Body		

Crockenhill Primary School							
Leigh Primary School							
Oxford Primary School							
Penshurst CE (VA) Primary School							
Shoreham Village School							
St Mary's CE (VA) Primary School							

Shepway

Governing Body	Governor Name			End of term of office	New/Re-nomination	Nominating Body	Attendance	Issues
Brenzett CE Primary School								
FED The Federation of Bodsham and Saltwood Primary Schools								
FED The Federation of Foxwood and Highview School								
Greatstone Primary School								
Hawkinge Primary School								
PRU Birchwood PRU								
Stowting Church of England Primary School								

Swale

Governing Body	Governor Name			End of term of office	New/Re-nomination	Nominating Body	Attendance	Issues
Bredgar CEP School								
Canterbury Road Primary School								
Davington Primary School	Mrs	Charlotte	Cornell		New	Governing Body		
Murston Infant School	Mr	David	Peck	31.12.15	Renomination Does not wish to stand again as Infants and Juniors are	Governing Body	100%	

